

NORTHAMPTON BOROUGH COUNCIL
Scrutiny Panel 2 - Impact of the move of the University of Northampton

Your attendance is requested at a meeting to be held at The Jeffrey Room,
The Guildhall, St. Giles Square, Northampton, NN1 1DE on
12 July 2018 at 6pm

George Candler
Chief Executive

If you need any advice or information regarding this agenda please phone Tracy Tiff, Scrutiny Officer, 01604 837408 ttiff@northampton.gov.uk who will be able to assist with your enquiry. For further information regarding **Scrutiny Panel 2 - Impact of the move of the University of Northampton** please visit the website www.northampton.gov.uk/scrutiny

Members of the Panel

Chair	Councillor Graham Walker
Panel Members	Councillor Mohammed Azizur Rahman (Aziz) Councillor Jane Birch Councillor Vicky Culbard Councillor Gareth Eales Councillor Penelope Flavell Councillor Samuel Kilby-Shaw Councillor Dennis Meredith Councillor Danielle Stone
Co-opted Member	Jane Bunce , University of Northampton

Calendar of meetings

Date	Room
13 September 2018 6:00 pm 22 November 31 January 2019 21 March	All meetings to be held in the Jeffrey Room at the Guildhall unless otherwise stated

Northampton Borough Scrutiny Panel 2 - Impact of the move of the University of Northampton Agenda

Item No and Time	Title	Pages	Action required
1. 6:00pm	Apologies		The Chair to note any apologies for absence.
2.	Declarations of Interest		Members to state any interests
3.	Deputations and Public Addresses		<p>The Chair to note public address requests.</p> <p>The public can speak on any agenda item for a maximum of three minutes per speaker per item. You are not required to register your intention to speak in advance but should arrive at the meeting a few minutes early, complete a Public Address Protocol and notify the Scrutiny Officer of your intention to speak.</p>
4.	Minutes	1	The Scrutiny Panel to approve the minutes of the meeting held on 29 May 2018.
5. 6:05pm	Presentation to set the scene		The Scrutiny Panel to receive a presentation that sets the scene.
6. 7:00pm	Core Questions		The Scrutiny Panel to agree the list of core questions to be put to expert advisors.
7. 7:15pm	Site Visits		The Scrutiny Panel to discuss potential site visits that it would undertake as part of the evidence gathering for this Review.
8. 7:30pm	Community Impact Assessment	7	The Scrutiny Panel to approve the Community Impact Assessment (CIA) for this Review.

NORTHAMPTON BOROUGH COUNCIL

MINUTES OF SCRUTINY PANEL 2 - IMPACT OF THE MOVE OF THE UNIVERSITY OF NORTHAMPTON

Tuesday, 29 May 2018

COUNCILLORS PRESENT: Councillor Graham Walker (Chair), Councillor Sam Kilby Shaw (Deputy Chair) Councillors Aziz, Jane Birch, Penny Flavell, Kilby-Dennis Meredith and Danielle Stone

Officers Derrick Simpson, Town Centre Manager
Tracy Tiff, Scrutiny Officer

Members of the Public Thomas Appleyard, Patrick Cross, Patricia Masters, Deborah Mattock

Press James Averill, Democracy Reporter

1. WELCOME AND INTRODUCTIONS

The Chair welcomed all those present to the inaugural meeting of Scrutiny Panel 2.

2. APOLOGIES

Apologies for absence were received from Councillor Gareth Eales and Councillor Vicky Culbard.

3. DECLARATIONS OF INTEREST

Councillor Sam Kilby-Shaw, Councillor Jane Birch, Councillor Penny Flavell and Councillor Graham Walker declared interests as the site of the new University are within their wards. The declarations were declared for the life of this Scrutiny Review.

4. DEPUTATIONS/PUBLIC ADDRESS

Thomas Appleyard, individual, addressed the Scrutiny Panel. He commented that in his opinion this Scrutiny Review was welcomed and he went on to convey his concerns regarding confusion regarding the orbital road and that he felt this should open at the same time as the Relief Road. He then commented about congestion and the impact on a town supermarket. He urged the Scrutiny Panel to consider involving local residents in its evidence gathering.

Mr Appleyard was thanked for his address.

Patrick Cross, Chair, WASRA Residents' Association, addressed the Scrutiny Panel. He advised that he lives near to the current site of the University and is also an Associate Lecturer at the University. He commented that there will be no student car parking on the new campus; acknowledging the provision of a park and ride which he felt would be good and robust but was concerned it will be located at Sixfields. It could impact upon traffic around St James. He felt there is a need for another park and ride in the opposite side of

town. Mr Cross felt this would make the park and ride system more robust. He went on to comment about more signage needed and the possibility of residents' parking around Waterside.

Mr Cross was thanked for his address.

5. SCOPE OF THE REVIEW

The Scrutiny Panel, considered in depth, the draft scope for the Review – Impact of the Move of the University of Northampton, making a number of updates and further inclusions.

AGREED: That the scope of the Review – Impact of the Move of the University of Northampton , is presented to the Overview and Scrutiny Committee at its meeting on 20 June 2018 for approval.

The meeting concluded at 6:50 pm



OVERVIEW AND SCRUTINY

SCRUTINY PANEL 2 – The Move of the University of Northampton

1. Purpose/Objectives of the Review

To review the impact on the town and local areas; including student accommodation

Key Lines of Enquiry

- To understand the work currently being undertaken by the University of Northampton, Northampton Borough Council (NBC), and other partners regarding the move of the University
- To gain an understanding of the social, cultural, physical, economic and environmental effects of the move of the University
- To gain an understanding of the challenges, including all areas of the town, in respect of the move of the University
- To gain an understanding of the implications of the move of the University

2. Outcomes Required

- To understand the impact of the move of the University and to make recommendations, as appropriate.

3. Information Required

- Background data
- Background reports
- Best practice data
- Desktop research
- Evidence from expert internal witnesses
- Evidence from expert external witnesses

- Site visits (if applicable)

4. Format of Information

- Background data, including:
 - Presentation to set the scene:
 - Work currently being undertaken regarding the move of the University
 - Number and areas of student accommodation
 - Statistics:
 - Financial data
 - Students
 - Footfall
- Internal expert advisors:
 - Cabinet Member for Housing and Cabinet Member for Regeneration, Enterprise and Planning, NBC
 - Ward Councillors, NBC
 - Town Centre Manager
 - Cabinet Member for Community Safety, NBC
 - Chair of the Community Safety Partnership (CSP) and the Community Safety Team
 - Environmental Health and Licensing Manager
 - Head of Assets and Regeneration
 - Private Sector Housing Manager
- External expert advisors:
 - Head of Protecting Vulnerable Persons, Northamptonshire Police
 - Representatives from the University of Northampton and the Student Union, University of Northampton
 - Manager, Student Homes, Northampton
 - Letting Agencies, Northampton
 - Executive Director, Town Centre BID
 - Director, PubWatch
 - Residents' Associations, groups such as Friends of Parks Groups etc.

- Site visit(s): student accommodation, University of Northampton campus

5. Methods Used to Gather Information

- Minutes of meetings
- Desktop research
- Site visits
- Officer reports
- Presentations
- Examples of best practice
- Witness Evidence:-

➤ Key witnesses as detailed in section 4 of this scope

6. Co-Options to the Review

- Terry Neville, Chief Operating Officer, University of Northampton, to be approached suggesting that he, or his representative, is co-opted to this Review for its life.

7. Community Impact Screening Assessment

- A Community Impact Screening Assessment to be undertaken on the scope of the Review

8. Evidence gathering Timetable

May 2018 – March 2019

- | | |
|-------------------|-------------------------|
| • 29 May 2018 | - Scoping meeting |
| • 12 July | - Evidence gathering |
| • 13 September | - Evidence gathering |
| • 22 November | - Evidence gathering |
| • 31 January 2019 | - Evidence gathering |
| • 11 February | - Evidence gathering |
| • 21 March | - Approval final report |

Various site visits will be programmed during this period, if required.

Meetings to commence at 6.00 pm

9. Responsible Officers

Peter Baguley, Head of Planning

Marion Goodman, Head of Customers and Cultural Services

Tracy Tiff, Scrutiny Officer

10. Final report presented by:

Completed by March 2019. Presented by the Chair of the Panel to the Overview and Scrutiny Committee and then to Cabinet.

11. Monitoring procedure:

Review the impact of the report after six months (approximately November/December 2019)

Community Impact Assessment

(Incorporating equality analysis and health considerations)

V2.0

Name of Matter Assessed:

Overview and Scrutiny Review – The Move of the University of Northampton

Who will make the decision:
(e.g. Cabinet/Board etc.)

Overview and Scrutiny will produce a report with its evidence, findings and recommendations and the Chair of the Overview and Scrutiny Committee will present this report to Cabinet for its consideration.

Who has been involved in developing the matter:

Lead Officers: Marion Goodman, Head of Customer and Cultural Services
Tracy Tiff, Scrutiny Officer

Chair of the Scrutiny Panel: Councillor Graham Walker

What is it:

A Community Impact Assessment (CIA) is a document that summarises how the council has had due regard to the public sector equality duty (Equality Act 2010) in decision-making. This document can also be used to consider health and narrowing health inequalities (Health and Care Act 2012)

When to assess:

A CIA should be carried out when you are changing, removing or introducing a new service, policy or function. The assessment should be proportionate; a major financial decision will need to be assessed more closely than a minor policy change.

Due Regard:

To ‘have due regard’ means that in making decisions and in its other day-to-day activities the council must consciously consider the need to do the things set out in the general equality duty: eliminate discrimination, advance equality of opportunity and foster good relations.

In relation to health, we need to consider the potential short term and long term implication of for decisions that we take to support the Health and Wellbeing agendas.

How much regard is ‘due’ will depend on the circumstances and in particular on the relevance of the aims in the general equality duty to the decision or function in question. The greater the relevance and potential impact, the higher the regard required by the duty. We need to make sure that we understand the potential impact of decisions on people with different protected characteristics and also need to consider this information before and as decisions are being made. This will help us to reduce or remove unhelpful impacts and inequalities

Proposal Name:

Overview and Scrutiny Review – The Move of the University of Northampton

Aims/Objectives and purpose of the policy/service/function

Aims and objectives:

Purpose/Objectives of the Review

To review the impact on the town and local areas; including student accommodation

Key Lines of Enquiry

- To understand the work currently being undertaken by the University of Northampton, Northampton Borough Council (NBC), and other partners regarding the move of the University
- To gain an understanding of the social, cultural, physical, economic and environmental effects of the move of the University
- To gain an understanding of the challenges, including all areas of the town, in respect of the move of the University
- To gain an understanding of the implications of the move of the University

Key actions:

Overview and Scrutiny (O&S) is a means of providing non-Executive Councillors the opportunity to inform policy development and critical friend challenge to the Council's Executive policy makers and decision makers (Cabinet). It also has a strong role in promoting the engagement of non-Executive Councillors in a diverse range of policy development activities, including performance improvement at the Council. Scrutiny aims to engage the community in its work either by attendance at meetings, public addresses to meetings, witness evidence, or co-optees to Scrutiny Reviews.

This Review will hear from a number of key stakeholders to ensure that a wide range of evidence is obtained to inform the Panel's information base.

The projected outcome of this Scrutiny Review is:

To understand the impact of the move of the University and to make recommendations, as appropriate.

All Scrutiny Reviews link to the Council's Corporate Plan. Details of which are evidenced within the final report. In particular, this Scrutiny Review links to corporate priority - Working Hard and Spending your Money Wisely – Delivering quality modern services

Expected outcomes:

To understand the impact of the move of the University and to make recommendations, as appropriate.

Who will be affected and how:

Overview and Scrutiny ensures that it adheres to the Council's statutory duty to provide the public with access to Scrutiny reports/agendas/minutes and other such documents. Meetings of the Overview and Scrutiny Committee/Scrutiny Panels are widely publicised, i.e.: on the Council's website, copies issues to the local media and paper copies available in the Council's One Stop Shop and local libraries.

This Scrutiny Review will look at the impact on the town and local areas; including student accommodation

The Scrutiny Panel, in having regard to the general equality duty, will be mindful of the protected characteristics when undertaking this scrutiny activity; so that any recommendations that it made could identify disproportionate and unintended potential positive and negative impacts on any particular sector of the community, including any potential mitigation required. This will be borne in mind as the Scrutiny Panel progresses with the review and evidence is gathered.

In order that the Scrutiny Panel obtains a wide range of views, a number of key witnesses will provide evidence :

- Internal expert advisors:
 - Cabinet Member for Housing and Cabinet Member for Regeneration, Enterprise and Planning, NBC
 - Ward Councillors, NBC
 - Town Centre Manager
 - Cabinet Member for Community Safety, NBC
 - Chair of the Community Safety Partnership (CSP) and the Community Safety Team
 - Environmental Health and Licensing Manager
 - Head of Assets and Regeneration
 - Private Sector Housing Manager

- External expert advisors:
 - Head of Protecting Vulnerable Persons, Northamptonshire Police
 - Representatives from the University of Northampton and the Student Union, University of Northampton
 - Manager, Student Homes, Northampton
 - Letting Agencies, Northampton
 - Executive Director, Town Centre BID
 - Director, PubWatch
 - Residents' Associations, groups such as Friends of Parks Groups etc.

- Site visit(s): student accommodation, University of Northampton campus

Any recommendations that explore ways of working, training and employment opportunities enabling income inequality to be addressed will consider impact and potential mitigation as appropriate and relevant across all protected characteristics. Impact assessments will be integral to any reports including actions plans.

Approximately how many people will be affected:

The impact of the Scrutiny report cannot be assessed until, at the earliest, an outline of a report has been developed. Therefore, within the Scrutiny Panel's report it could suggest that any impact on the nine protected characteristics be taken into account.

However, any potential recommendations could have an effect on the community of the borough of Northampton, including:

- Students to the University
- All residents
- Community Groups
- Key Partners

Expected date of decision:

It is anticipated that the report of the Scrutiny Panel will be concluded in March 2019 presented to the Overview and Scrutiny Committee in May 2019 and to Cabinet in approximately July 2019. Cabinet will then become responsible for delivering the recommendations that it accepts.

Scope/focus of the assessment:

Please outline the scope and focus of the assessment:

The Scrutiny Panel is mindful of the nine protected characteristics when undertaking scrutiny activity so that any recommendations that it makes can identify potential positive and negative impacts on any particular sector of the community. This will be borne in mind as the Scrutiny Review progresses and evidence is gathered. The final report of the Scrutiny Panel has a standard section entitled Community Impact Assessment and details the findings.

Any potential recommendations proposed by the Scrutiny Panel may have perceived adverse and beneficial effects for all diversity groups.

Evidence gathered from the key witnesses will be analysed and contained within the Scrutiny Panel's final report. The comments of the key witnesses will be minuted and published publicly within the [Council's meeting management system](#).

The Scrutiny Panel's report, after it has been endorsed by the Overview and Scrutiny Committee, will be forwarded to the Council's Cabinet for consideration; Cabinet will then become responsible for delivering the recommendations that it accepts.

This Scrutiny Review will review the impact on the town and local areas; including student accommodation.

The Scrutiny Panel, in having regard to the general equality duty, will be mindful of the protected characteristics when undertaking this scrutiny activity; so that any recommendations that it made could identify disproportionate and unintended potential positive and negative impacts on any particular sector of the community, including any potential mitigation required. This will be borne in mind as the Scrutiny Panel progresses with the review and evidence is gathered.

Any recommendations will consider impact and potential mitigation as appropriate and relevant across all protected characteristics. Impact assessments will be integral to any reports including actions plans.

Community Screening Outcome

Will the proposal:	Yes/No
Eliminate discrimination, harassment or victimisation	Yes
Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it	Yes
Foster good relations between persons who share a relevant protected characteristic and persons who do not share it	Yes
Contribute towards health improvements or inequalities	Yes

Relevant data and/or research

Outline the information and research that has informed the decision:

<p>The number of public attending the Scrutiny Panel meetings is recorded.</p> <p>Any feedback received from the above is taken into consideration and used to formulate recommendations for improvement.</p> <p>Background data includes:</p> <ul style="list-style-type: none"> ➤ Presentation to set the scene: <ul style="list-style-type: none"> Work currently being undertaken regarding the move of the University Number and areas of student accommodation ➤ Statistics: <ul style="list-style-type: none"> Financial data Students Footfall

Rationale for change

What will you do if/when changes are agreed/introduced:

<p>To review the impact on the town and local areas; including student accommodation</p> <p>Key Lines of Enquiry</p> <ul style="list-style-type: none"> ➤ To understand the work currently being undertaken by the University of Northampton, Northampton Borough Council (NBC), and other partners regarding the move of the University ➤ To gain an understanding of the social, cultural, physical, economic and
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environmental effects of the move of the University

- To gain an understanding of the challenges, including all areas of the town, in respect of the move of the University
- To gain an understanding of the implications of the move of the University

Identification of affected groups/individuals

List the groups/individuals that may be affected by the proposal:

Any potential recommendations could have an effect on the community of the borough of Northampton, including:

- Students
- All residents
- Community Groups
- Key Partners

Assess and/or undertake Consultation

Has there been specific consultation on this decision (if not, state why not and/or when this may happen):

As part of the evidence gathering for this Scrutiny Review, a number of expert advisers will be consulted

What were the results of the consultation:

Consultation with various expert advisers will take place over a series of scheduled meetings, the outcomes of which will inform the evidence base of the Scrutiny Review, which will inform the findings, conclusions and recommendations of the Scrutiny Panel.

Across the protected characteristics, what difference in views did analysis of the consultation reveal:

Evidence gathered from all sources will be analysed and contained within the Scrutiny Panel's final report.

What conclusions have been drawn from the analysis on how the decision will affect people with different protected characteristics:

The Scrutiny Panel will, after completion of its evidence gathering, formulate conclusions and recommendations as appropriate, which will have the intended purpose of recommending a system of community participation and involvement with other Agencies and interested parties. Recommendations will link to SMART (Specific, Measurable, Achievable, Realistic and Time) objectives. Should the recommendations be accepted by the Council's Cabinet, they will then be implemented and necessary actions drawn up.

Assessment of impact on staff

Please give details of impact on staff, including staffing profile if/as appropriate:

The Scrutiny Panel will, after completion of its evidence gathering, formulate conclusions and recommendations as appropriate, which will have the intended purpose of recommending a system of community participation and involvement with other Agencies and interested parties. Recommendations will link to SMART (Specific, Measurable, Achievable, Realistic and Time) objectives. Should the recommendations be accepted by the Council's Cabinet, they will then be implemented and necessary actions drawn up.

Assessment of impact on wider community

Please give details of any impacts to the community as a whole:

The Scrutiny Panel will, after completion of its evidence gathering, formulate conclusions and recommendations as appropriate, which will have the intended purpose of recommending a system of community participation and involvement with other Agencies and interested parties. Recommendations will link to SMART (Specific, Measurable, Achievable, Realistic and Time) objectives. Should the recommendations be accepted by the Council's Cabinet, they will then be implemented and necessary actions drawn up.

Analysis of impact by protected characteristics

Assess the relevance and impact of the decision to people with different characteristics

Any issues around the findings which may impact on the 9 protected characteristics:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or belief
- Sex
- Sexual Orientation
- Other socially excluded groups

Will be addressed as part of the report and recommendations of the Scrutiny Panel.

Mitigation of adverse impact on staff/service/people

Where any negative impact has been identified, please outline the measures taken to mitigate against it:

N/A

Publication of results

This Impact Assessment will be published on the Council's website

Monitoring and review

Please give details of how the changes will be monitored, and when the next review is due:

Recommendations contained within the report of the Scrutiny Panel will link to SMART (Specific, Measurable, Achievable, Realistic and Time) objectives. Should the recommendations be accepted by the Council's Cabinet, they will then be implemented and necessary actions drawn up.

The Scrutiny Panel's report, after it has been endorsed by the Overview and Scrutiny Committee, will be forwarded to the Council's Cabinet for consideration; Cabinet will then become responsible for delivering the recommendations that it accepts.

The impact of the accepted recommendations contained with the final report of the Scrutiny Panel will be monitored six months after they have been accepted by Cabinet.

Conclusion

There should be no unlawful discrimination arising from the decision.

Please state how "Due regard" has been taken to the equality duty, and public health considerations:

The impact of the Scrutiny report cannot be assessed until, at the earliest, an outline of a report has been developed. Therefore, with the report of the Scrutiny Panel it could suggest that any impact on the nine protected characteristics be taken into account.

Please advise on the overall equality implications that should be taken into account in the final decision, considering relevance and impact:

The impact of the Scrutiny report cannot be assessed until, at the earliest, an outline of a report has been developed. Therefore, with the report of the Scrutiny Panel it could suggest that any impact on the nine protected characteristics be taken into account.

Signed:

Date: